



MEETING MINUTES

October 14, 2016 8:30 am, central

Sakakawea Room, State Capitol, 600 E. Boulevard Ave., Bismarck, ND

I. Call to Order

Laura Weishoff, Tonya Sorenson, Julijana Nevland and Kurt Snyder

Others: Jody Pease, David Schaibley, Nate Medhus, Ty Thompson and Barb Andrist

II. Review meeting minutes

- A. July 15, 2016: **A motion was made** to approve the July minutes (Snyder motion/ Weishoff carried) Roll call vote: Snyder- Y, Sorenson- Y, Nevland, Weishoff- Y. Motion passed.
- B. August 16, 2016: **A motion was made** to approve the Aug. 16 minutes (Nevland motion/ Weishoff carried) Roll call vote: Sorenson- Y, Snyder- Y, Weishoff- Y, Nevland. Motion passed.
- C. September 6, 2016: **A motion was made** to approve the Sept. 6 minutes (Weishoff motion/ Nevland carried) Roll call vote: Weishoff- Y, Sorenson- Y, Nevland, Snyder- Y. Motion passed.
- D. September 19, 2016: **A motion was made** to approve the Sept. 19 minutes (Weishoff motion/ Sorenson carried) Roll call vote: Snyder- Y, Weishoff- Y, Sorenson- Y, Nevland. Motion passed.

III. Review financials

- A. Financial reports: **A motion was made** to approve the financials presented, excluding the Income Summary from 2015 that was submitted in error. (Weishoff motion/ Nevland carried) Roll call vote: Sorenson- Y, Snyder- Y, Weishoff- Y, Nevland- Y. Motion passed.

T. Thompson was present and agenda item 5D was reviewed

IV. Discipline File Updates

- A. Delaine Anderson- Under probation until 2/13/17. Quarterly reports are up to date and required CEU hours have been completed
- B. David Collins- Settlement agreement signed and returned, probation of license until 2/16/17, suspension of CS until 2/16/17 and 20 hours of CEs required
- C. Michael Melegaard- Under 2 year probation until 9/24/17, quarterly reports are up to date
- D. John Miller- Under 2 year probation until 9/08/17, September reports from CS and PO late, but both were received.
- E. Connie Stevens, refund of 2016 – 2017 licensure fees requested: Legal counsel advised that under NDCC, all fees are non-refundable. **A motion was made** that renewal fees for Ms. Stevens not be refunded, Board Manager will send a letter



(Nevland motion/ Weishoff carried) Roll call vote: Nevland- Y, Sorenson- Y, Snyder- Y, Weishoff- Y,. Motion passed.

V. Complaints

- A. Eddie Burl: A hearing is scheduled for December 1, 2016
- B. Jan Kuhn: **A motion was made** to dismiss the complaint filed against Ms. Kuhn. (Sorenson motion/ Nevland carried) Roll call vote: Snyder- Y, Weishoff- Y, Nevland- Y, Sorenson - Y. Motion passed
- C. Christine Montgomery: **A motion was made** to dismiss the complaint filed against Ms. Montgomery. (Nevland motion/ Weishoff carried) Roll call vote: Nevland- Y, Sorenson- Y, Weishoff- Y, Snyder- Y. Motion passed

At 10:00 Kristie Spooner called in to discuss agenda item 8A

- D. Ty Thompson: Mr. Thompson was present and spoke on his behalf. **A motion was made** that Mr. Thompson had violated ethics principles 1 and 4 of the Code of Ethics, a settlement agreement will be sent and include a 2 year probation period, with quarterly reports from his Clinical Supervisor to the Board and 10 CEUs pertaining to professional ethics. (Sorenson motion/ Weishoff carried) Roll call vote: Nevland- Y, Weishoff- Y, Sorenson- Y, Snyder- Y. Motion passed.
- E. John Weiglenda: **A motion was made** to dismiss the complaint filed against Mr. Weiglenda. (Sorenson motion/ Nevland carried) Roll call vote: Snyder- Y, Weishoff- Y, Nevland- Y, Sorenson - Y. Motion passed

VI. Application and Practice Issues

- A. LAC Applications approved under chair authority include:
 - 1. Amy Noer
 - 2. Rod Nogosek
- B. Transcripts reviewed, educational requirements not met:
 - 1. Michelle Petrick (licensure application)
 - 2. Joyce Schulz (clinical training application)
 - 3. Anita Belgarde (clinical training application, other new business)
- C. Clinical Supervision applications reviewed under chair authority:
 - 1. Miranda Combs
 - 2. Troy Fisher
 - 3. Michelle Frei
 - 4. Sheila Richmond
- D. Private Practice applications reviewed under chair authority:
 - 1. Allison Hofstad
- E. Clinical trainees reviewed and approved under chair authority include:
 - 1. Kayla Bryant
 - 2. John Christianson



3. Virginia Mardikian
 4. Jo Ann Ripplinger
 5. Layn Sabot
 6. Curtis Scanson
 7. Allison Schillinger
 8. Trisha Thomas
- F. Approved providers reviewed and approved under chair authority include:
1. Charles Drake
 2. Heartview
 3. ND DOC
 4. NC HSC
 5. SC HSC
 6. ND State Hospital

VII. Old Business

A. Bill to amend 43-45-01

The interim board agreed to our language to be used in 43-45-01, reading:

"Addiction counseling" means the provision of counseling or assessment of individuals regarding gambling, or the alcohol, tobacco, nicotine, or other harmful substances, including substances identified in the "Diagnostic and Statistical Manual of Mental Disorders", American psychiatric association, fifth edition, text revision (2013).

B. Code revisions and updates

1. Board committee for legislative drafting update

Mr. Snyder updated the Board on the legislative drafting updates and the proposed 3 tiers of licensure and the proposed 700 training hours, plus an additional 500-1,000 hours training with supervised work experience. The scope would still be limited during both sets of hours. This change could increase the capacity within the Consortiums. Nate Medhus spoke to the Board and was in support of the proposed changes.

Mr. Snyder asked permission to approach Senator Lee and Rep. Hogan for their support of this and ask that they joint sponsor this proposal. The Board supports this.

2. Consumer feedback letters were reviewed and discussed.

Barb Andrist was present and spoke on behalf on the American Lung Associate and pending bills and scope of practice. The American Lung Association has grants available for continuing education pertaining to tobacco addiction.

VIII. New Business

- A. Consortium review procedure: In 2009 of 2010 Kristie Spooner started a consortium review process at the request of the NDBACE in order to ensure consistency within the different locations and create a more standard approach and procedure. Ms.



Spooner reviews half of the seven one year in the fall and the other half the following fall. There was discussion regarding the procedures and findings.

B. Elections and splitting of duties

A motion was made to nominate Julijana Nevland to the position of Board Chair. (Snyder motion/ Sorenson carried) Roll call vote: Snyder- Y, Weishoff- Y, Nevland- Y, Sorenson - Y. Motion passed. Ms. Nevland will need signing authority with the Bank of North Dakota.

A motion was made to nominate Mr. Snyder as Vice Chair. (Sorenson motion/ Nevland carried) Roll call vote: Sorenson- Y, Snyder- Y, Weishoff- Y, Nevland- Y. Motion passed.

A motion was made to nominate Tonya Sorenson as Treasurer. (Nevland motion/ Weishoff carried) Roll call vote: Nevland- Y, Sorenson- Y, Snyder- Y, Weishoff- Y, Motion passed. Ms. Sorenson will need signing authority with the Bank of North Dakota.

1. Cross training Board members

Nevland and Weishoff will alternate reviewing transcripts

Nevland will review licensure applications

Sorenson and Dailey will alternate reviewing complaints

Snyder will review clinical training applications

Dailey will review specialty licenses for PP and CS

Gress will be asked to review continuing education programs and providers

C. Incarceration committee bill

The incarceration bill perceives to conflict with 43-45-01. As a board, the NDBACE does not support this bill for 2 reasons:

1. This scope would change the scope of who is qualified to provide addiction services through an unrelated chapter of law.

2. There is potential for public harm if professionals are providing addiction counseling but do not fall under our rules and ethics or have appropriate education and training.

D. Legislative drafting seminar

The seminar was discussed, Board Legal Counsel provides this for us already.

E. NDBCE meeting- dual path to licensure

Jamie Pfeifer spoke by phone, discussion included that a Master's degree applicant with 1400 hours of clinical training would be eligible for licensure as an LAPC, if they can demonstrate it being clinical in nature. We will invite the NDBCE to our January meeting to discuss a dual path to licensure. Nevland will create a crosswalk of what we can offer.

F. Requests for web links on our web site

Board Manager requested direction for requests made to post links to treatment centers on our site. *"We are a regulatory board and we do not recommend individual treatment facilities or options."*

G. Paul Schumm, clinical trainee, appeal of Multi-Cultural Diversity requirement



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A motion was made to deny Mr. Schumm's request to approve completed courses for the Multi-cultural diversity requirement. (Snyder motion/ Weishoff carried) Roll call vote: Snyder- Y, Weishoff- Y, Sorenson- Y, Nevland. Motion passed.

H. Brian Copeland clinical trainee, start of CT hours:

A motion was made to approve Mr. Copeland's clinical training and approve hours that he has already worked. (Snyder motion/ Nevland carried) Roll call vote: Nevland- Y, Weishoff- Y, Sorenson- Y, Snyder- Y. Motion passed.

IX. Other New Business

2017 NDBACE meeting dates: Jan. 20, April 21, July 21 and Oct. 20

X. Adjourn

Meeting was adjourned at 2:52 pm

Respectfully submitted,

Julijana Nevland
Board Chair
NDBACE

Kurt Snyder
Vice Chair
NDBACE

Jody Pease
Board Manager
NDBACE