



## MEETING MINUTES

March 11, 2016 8:30 am, central

Roosevelt Park Room, State Capitol, 600 E. Boulevard Ave., Bismarck, ND

### I. Call to Order

Meeting was called to order at 8:35

**Present:** Tonya Sorenson, Trina Gress, Stacie Dailey, Deb Davis, Julijana Nevland and Kurt Snyder

**Others:** Jody McClendon and David Schaibley

**Absent:** Laura Weishoff

### II. Review meeting minutes

January 15, 2016 – **a motion was made to approve** January 15, 2016 minutes as presented.  
(Nevland motion/ Dailey carried) roll call vote, all in favor

### III. New Business

A. 2016- 2017 budget review, including PayPal – **A motion was made to approve** the 2016 – 2017 budget as submitted. (Snyder motion/ Sorenson carried) Dailey- Y, Nevland- Y, Gress- abstain (first meeting), Snyder- Y, Sorenson- Y and Davis- Y

B. Legislative mandate report preparation

In order to accommodate attendance and time to prepare the legislative mandate report, the next quarterly meeting was moved from April 15, 2016 to April 12, 2016 at 8:30 am, and will be held in the Fort Lincoln room.

C. Discuss possible revisions to NDAC Title 4.5

The board discussed possible revisions to NDAC Title 4.5, as well as procedural and process updates that need to be made in order to increase efficiencies'. Process and procedural changes include:

- The LAC application will be modified under question VII to add: "Have you ever been convicted of abuse and/or neglect of a child or vulnerable adult? Y/N"
- The LAC application will be modified to include a signature line with the statement: "I authorize the ND BACE to run a National Practitioner's Data Bank (NPDB) inquiry on me."

### IV. Adjourn

Meeting was adjourned at 3:15

Respectfully submitted,

Deborah Davis  
Board Chair  
NDBACE

Julijana Nevland  
Vice Chair  
NDBACE

Jody McClendon  
Board Manager  
NDBACE