



## FINAL MEETING MINUTES

September 2, 2015 noon, central

### I. Call to Order

Board Chair, Kristie Spooner, called the meeting to order at 12:01 pm

#### Present

Board Members: Kristie Spooner, Tonya Sorenson, Julijana Nevland and Mary Tello-Pool. Laura Weishoff came on the call at 12:30

Others: Jody McClendon and David Schaibley

**Absent:** Deb Davis, Stacie Dailey

### II. Application and Practice Issues

#### A. John Miller, request for licensure reinstatement

Mr. Miller called in and spoke to the Board on his behalf.

**A motion was made** to reinstate John Miller's license with the following provision:

Mr. Miller will have a 2 year probation, with the following conditions:

1. Follow all applicable rules and laws of North Dakota.
2. Waive the right to hearing and appeal.
3. He will have no clinical supervisory privileges.
4. He will execute all necessary releases of information.
5. He will be overseen by a registered LAC Clinical Supervisor, for two years, as follows:
  - a. During the first 6 months, he will have weekly meetings with his Clinical Supervisor, for at least one hour. These can be done in person, or electronically.
  - b. During the first 6 months, his Clinical Supervisor will need to submit monthly reports to the ND BACE.
  - c. For the remaining 18 months, there will be:
    - i. Quarterly reports by his Clinical Supervisor
    - ii. Face to face or electronic meetings at least once a month.
6. His Parole Officer will need to submit quarterly reports to the ND BACE for the duration of the 2 year probation period.  
(Sorenson motion/ Tello- Pool carried) Roll call vote: Nevland (y), Spooner (y), Tello-Pool (y), Weishoff (y), Sorenson (y)

#### B. Joseph McGillis, inquiry:

Mr. McGillis called in and spoke on his behalf.

**A motion was made** to dismiss the complaint and send a letter of concern in which the Board reaffirms the importance of appropriate delegation and supervision of a LAC.

(Tello- Pool motion/ Nevland carried) Roll call vote: Sorenson (y), Tello-Pool (y), Weishoff (y), Spooner (y), Nevland (y)



C. Michael Melegaard, licensure application

A **motion was made** to approve his application for licensure based on the following terms:

Mr. Melgaard will have a 2 year probation period, with the following terms:

1. Follow all applicable rules and laws of North Dakota.
2. Waive the right to hearing and appeal.
3. He will be overseen by a registered LAC Clinical Supervisor, for two years.
  - a. His Clinical Supervisor should submit quarterly reports to the ND BACE.

(Spooner motion/ Sorenson carried) Roll call vote: Spooner (y), Weishoff (y), Tello-Pool (y), Nevland (y) and Sorenson (y)

D. Scope of authority under presidential authority for application approvals and denials

A **motion was made** that the ND BACE President can grant or deny any clear cut initial applications or applications for reciprocity.

(Sorenson motion/ Nevland carried) Roll call vote: Weishoff (y), Sorenson (y), Tello-Pool (y), Spooner (y) and Nevland (y)

*(Tonya Sorenson left the meeting)*

E. Debi Nesbitt, request for initial licensure

A **motion was made** to deny the application for reciprocity and initial licensure for Ms. Nesbitt, as she does not have a bachelor's degree.

(Nevland motion/ Weishoff carried) Roll call vote: Spooner (y), Tello-Pool (y), Weishoff (y) and Nevland (y)

*(Technical issues resulted in the call being dropped, all except Laura Weishoff were able to log back in)*

F. John Christianson, request for initial licensure

A letter will be sent to Mr. Christianson to identify the items needed to complete initial licensure.

### III. Adjourn

The meeting was adjourned at 1:49 pm

**The next meeting is scheduled for October 16, 2015.** Location will be in the Sakakawea Room, State Capitol, Bismarck, ND

Respectfully submitted,

**Kristie Spooner**  
Chair  
NDBACE

**Deborah Davis**  
Vice Chair  
NDBACE

**Jody McClendon**  
Board Manager  
NDBACE