



**FINAL MINUTES - ND Board of Addiction Counseling Examiners
May 22, 2015- Special Meeting**

I. Call to Order

Board Chair, Kristie Spooner, called the meeting to order at 11:02 am (phone conference)

Present

Board Members: Kristie Spooner, Deborah Davis, Mary Tello-Pool, Laura Weishoff, Tonya Sorenson and Julijana Nevland

Others: Jody McClendon and David Schaibley

Absent: Stacie Dailey

II. Review meeting minutes

April 11, 2015: A motion was made to approve the April 11, 2014 minutes with noted changes (Davis motion/ Weishoff carried) Roll call vote: Spooner (y), Sorenson (y), Tello-Pool (y), Nevland (y), Davis (y) and Weishoff (y)

III. Complaints

A. A. Monek, Board Manager J. McClendon will draft a letter to Monek requesting any and all relevant documents from her employer that she possesses.

B. H. Kates, no action, pending additional information.

Both were tabled until the July meeting.

IV. Discipline File Updates

A. J. Miller- \$1000 civil penalty was received and returned for insufficient funds twice. He also submitted a letter naming his supervisor, which was not in compliance with terms of the settlement order.

A motion was made: Miller's license be put back into suspension immediately and that he cannot practice. In order for Miller to come out of suspension the following would need to occur:

1. Miller should come before the Board on July 17, 2015. If he is not able, a special meeting may be called. It is acceptable for Miller to call in for the meeting.
2. Miller should identify who his licensed addiction counselor clinical supervisor is and the clinical supervisor should send an independent letter.
3. Miller should submit the \$1000 civil penalty, via cashier's check, to the ND BACE office via FedEx "Next Day" delivery. The ND BACE office will then submit the check for deposit via FedEx "Next Day" delivery.
4. Miller will need to have 5 CEU's on "Professional Responsibility"
5. All other terms of the settlement agreement would remain in place.

(Tello-Pool motion/ Nevland carried) Roll call vote: Tello- Pool (y), Spooner (y), Sorenson (y), Nevland (y), Davis (y) and Weishoff (y)

The following was discussed and noted in the minutes: If and when he appears before the Board as required by the Order, the Board needs to be ready to hear from him, arrive at terms under which it is willing to let him practice—ensuring public safety; and put those terms in place through an Order that will take the place of the settlement agreement (or that Order might put the agreement back in place exactly as-is). As it stands, the



settlement agreement calls for quarterly reports. So the Board could—when it lifts the suspension—decide to keep the reports as quarterly as called for in the settlement agreement, or have the reports be submitted monthly.. It will all depend on what he and the board discuss when he appears.

V. Application and Practice Issues

- A. F. Horn- Charnesky- initial application packet received
Charnesky application was discussed, and legal counsel discussed what could be considered and “equivalent” experience. Nevland will draft a letter to Charnesky and send to Schiably for review.
- B. D. Everson- approved as LAC, by presidential authority
- C. S. Gietzen- approved as LAC, by presidential authority
- D. A. Thull- approved as LAC, by presidential authority
- E. K. Readel- approved for Clinical Supervision, by presidential authority
- F. G. Crawford- approved for Clinical Supervision, by presidential authority
- G. E. Burl- approved for Clinical Supervision, by presidential authority
- H. R. Pytlik approved for Clinical Supervision, by presidential authority
- I. S. Ewoniuk- off probation, letter sent
- J. S. Meier- off probation, letter sent

VI. Other New Business

- A. Discussion and identification of clinical training application process steps
Topic was tabled until July meeting. Discussion regarding meeting the day before the July 17 meeting to discuss application process and procedure. McClendon, Board Administrator will look into possible locations and follow up with Board members to schedule.
- B. B. McKenzie, IHS evaluations
Additional information will be needed to determine if tribal sovereignty needs to be considered.
A motion was made that Davis will contact the facility to determine if they are licensed in ND, if they are Davis and Schiably would send letters. (Tello-Pool motion/ Weishoff carried) Roll call vote: Spooner (y), Sorenson (y), Nevland (y), Davis (y), Tello- Pool (y) and Weishoff (y)

VII. Adjourn

The next meeting is scheduled for July 17, 2015. Location will be in the Sakakawea Room, State Capitol, Bismarck, ND
The meeting was adjourned at 12:20 pm

Respectfully submitted,

Kristie Spooner

Deborah Davis

Jody McClendon

President

Vice President

Board Manager

NDBACE

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