



**FINAL MINUTES - ND Board of Addiction Counseling Examiners  
April 17, 2015**

**I. Call to Order**

Board Chair, Kristie Spooner, called the meeting to order at 10:09 am

**Present**

Board Members: Kristie Spooner, Tonya Sorenson, Stacie Dailey and Julijana Nevland

By phone: Deborah Davis and Laura Weishoff

Others: Jody McClendon and David Schaibley

**Absent:** Mary Tello-Pool

**II. Review meeting minutes**

- A. **Feb. 24, 2015: A motion was made** to approve the Feb. 24, 2015 minutes with no changes (Spooner motion/ Davis carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)
- B. **Jan. 16, 2015: A motion was made** to approve the Jan. 16, 2014 minutes with no changes (Davis motion/ Nevland carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)

**A. Dew appeared in person for the meeting and her agenda item was moved up:** A. Dew: appeared in person, initial review of transcripts stated educational requirements were not met. **A motion was made** to accept SW460 as remaining 2 credits (Dailey motion/ Nevland carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)

**III. Financials**

**A motion was made** to approve the financial presented, with no changes (Spooner motion/ Sorenson carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)

**IV. Complaints**

- A. P. Quinn: complaint received and discussed by Board. **A motion was made** to dismiss the complaint (Sorenson motion/ Spooner carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (abstained) and Weishoff (y)
- B. H. Kates: Complaint received, Davis reviewed and found merit and an ethics violation of section I, IV, V and possibly 6. Kates was sent a letter and has not yet replied. Board Manager was directed to let Schaibley know if a letter is not received, if not a certified letter will be sent.
- C. A. Monek: Complaint received, Davis reviewed and found merit and an ethics violation of section I, IV, V and possibly 6. Monek was sent a letter and has not yet replied. Board Manager was directed to let Schaibley know if a letter is not received, if not a certified letter will be sent.



A. Monek appeared in person later in the day. She answered questions from the Board and explained circumstances. A. Monek will write up a response to the complaint and submit to the Board.

- D. Heartview had an error on site listing a non-LAC as a LAC. This has been corrected, **no action was taken**
- E. C. Fetzer: Board attempted to send a letter concerning whether he was representing himself as an LAC. Mail was returned, he is no longer employed and had no forwarding address found. **No action was taken**, he is not a LAC.

#### V. Discipline File Updates

- A. D. Anderson- Settlement agreement sent, received Feb. 24, 2015
- B. R. Dimmer- Quarterly reports are up to date
- C. S. Ewoniuk- 5 credit hours required, submitted 16, probation ends May 12, 2015
- D. B. Fetting- November 18 2014 quarterly report received on December 18, 2014. February 18, 2015 report received on February 19, 2015.
- E. S. Meier- Quarterly reports have been received and on time, one report remaining on May 1 of 2015
- F. J. Miller- \$1000 civil penalty was received 4/13/15, letter will be sent to Miller by McClendon that the \$1000 penalty was received and license will no longer be suspended. Terms of settlement agreement remain in effect.

#### VI. Application and Practice Issues

- A. J. Cain denial by reciprocity update, case will go to court
- B. A. Swenson, application by reciprocity denied (MT)
- C. F. Horn- Charnesky, application by reciprocity denied (MT), now applying under initial licensure
- D. A. Dew: appeared in person, initial review of transcripts stated educational requirements were not met. **A motion was made** to accept SW460 as remaining 2 credits (Dailey motion/ Nevland carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)
- E. G. Longie: **A motion was made** to accept CEU's presented for Clinical Supervision application- completing approval of Clinical Supervision (Nevland motion/ Davis carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)
- F. L. Johnson: credit for experience to be given for required Clinical Training hours was denied at Feb. 24, 2015 meeting. Johnson appealed, denial decision stands
- G. S. Eberhardt: **A motion was made** to accept college courses for CEU's required for Clinical Supervision application- completing approval of Clinical Supervision (Nevland motion/ Sorenson carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)
- H. M. Melgaard sent letter requesting re-instatement of license  
The Board does not "re-issue" licenses. He can re-apply for licensure.  
McClendon will draft a letter to Melgaard, for Schiably to review
- I. D. Beckman, approved for initial licensure, by Presidential Authority



- J. S. Buckeye, approved for initial licensure, by Presidential Authority
- K. M. Solberg approved for initial licensure, by Presidential Authority
- L. K. Stocki approved for initial licensure, by Presidential Authority
- M. M. Wald approved for initial licensure, by Presidential Authority
- N. J. Brewster approved for Clinical Supervision, by Presidential Authority
- O. J. Kolden approved for Clinical Supervision, by Presidential Authority
- P. J. Karjalainen approved for Clinical Supervision, by Presidential Authority
- Q. R. Pytlik, approved for Clinical Supervision, by Presidential Authority
- R. A. Shirkey approved for Clinical Supervision, by Presidential Authority
- S. B. Owen approved for Private Practice under Presidential Authority
- T. M. Deisz, Approved Provider renewal approved by Presidential Authority
- U. NDACA, Approved Provider renewal approved by Presidential Authority
- V. NE Human Services Center, Approved Provider renewal approved by Presidential Authority
- W. Prairie St. John's, Approved Provider renewal approved by Presidential Authority

#### VII. Other New Business

- A. Legislative update, Behavioral Health Stakeholders Bill
  - 1. House Bill 1049: Discussion on how to comply. Board Manager will create and maintain a log of applicants to track the application dates, decision dates and notification dates.
- B. Update on transition to testing by NCCAP, instead of IC&RC.
- C. Discussion of CEU programs under review
  - 1. "Recovery Coach" Program, submitted by C. Longie, **A motion was made** to approve the Recovery Coach program with 40 CEU's (Dailey motion/ Nevland carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)
  - 2. Performance Evaluations- "Don't you just love 'em?", submitted by J. Reinarts. **A motion was made** to deny Clinical Supervision CEU's, Clinical Supervision hours should be clearly Clinical Supervision (Spooner motion/ Nevland carried) Roll call vote: Spooner (y), Sorenson (y), Dailey (n), Nevland (y), Davis (y) and Weishoff (y)
- D. Board positions
  - 1. Transcript review- J. Nevland, updates given and discussion
- E. Board Administration
  - 1. Distribution of meeting documents, **no action was taken**, hard copies of agendas, minutes and financials will be provided at future meetings
  - 2. Modification request for "Approved Provider" and "Initial Application" forms: Discussion took place regarding changes that could be made to the initial application form to potentially reduce the time needed to process application, if reciprocity is denied. Subcommittee (Dailey and Sorenson) was identified, they will be responsible for re-formatting the application. **A motion was made** to remove section F from the application (Nevland motion/ Sorenson carried) Roll



call vote: Spooner (y), Sorenson (y), Dailey (y), Nevland (y), Davis (y) and Weishoff (y)

3. Letters sent to applicants affected by incorrect pricing on web site and forms, **no action was taken**, those affected have all been sent letters, second letters were sent to those still unpaid.
4. Project Solutions Board Administration contract ends 12/31/15, **no action was taken**, contract can be extended through option years without re-bidding

**VIII. Adjourn**

**IX. Adjourn**

**The next meeting is scheduled for July 17, 2015.** Location will be in the Sakakawea Room, State Capitol, Bismarck, ND

The meeting was adjourned at 3:15 pm

**Respectfully submitted,**

**Kristie Spooner**

**President**

**NDBACE**

**Deborah Davis**

**Vice President**

**NDBACE**

**Jody McClendon**

**Board Manager**

**NDBACE**