

**FINAL MINUTES - ND Board of Addiction Counseling Examiners
December 19, 2014
Special Meeting**

I. Call to Order

Board Chair, Kristie Spooner, called the meeting to order at 9:31 am

Present

Board Members: Kristie Spooner, Deborah Davis, Mary Tello- Pool, Laura Weishoff, Tonya Sorenson and Stacie Dailey

Others: Jody McClendon and David Schiably

Absent: Vicki Michels

II. Meeting minutes from October 10 were presented.

A motion was made to approve the October 10 minutes as presented. (Davis motion/ Sorenson carried) Roll Call Vote –Spooner (y), Davis (y), Tello-Pool (y), Weishoff (y), Sorenson (y) and Dailey (y)

III. Complaint

D. Anderson- **A motion was made** to request that Ms. Anderson call into the January meeting and a letter to be sent to complainants requesting additional information. (Davis motion/ Weishoff carried) Roll Call Vote –Spooner (y), Davis (y), Tello-Pool (y), Weishoff (y), Sorenson (y) and Dailey (y)

D. Davis will chair the Ethics committee in the future

IV. Application and Practice Issues

A. D. Hassel approved as a LAC, by Presidential Authority

B. K. Brossart approved as a LAC, by Presidential Authority

C. C. Rost approved as a LAC, by Presidential Authority

D. T. Regan approved as a LAC, by Presidential Authority

E. M. Fischer approved as a Clinical Supervisor, by Presidential Authority

F. G. Longie resubmitted CE's for Clinical Supervisor

Board discussion on uncertainty as to which CE's were submitted for consideration. McClendon will draft a letter to Longie, which includes a table in which CE title, date and credit hour is listed.

G. B. McEwen approved as Private Practice, by Presidential Authority

H. K. Hasbargen discussion and consideration for ITP request

Board discussion on uncertainty as to whether the time proposed in the ITP, at multiple sites, was approved by both sites. McClendon will draft a letter to B. Brown and E. Motter.

I. T. Olheiser change to training plan- finish at WCHSC. No action, just notice of change.

J. T. Brekke- McClendon will draft a letter to Brekke explaining that she cannot become licensed, unless she passes the oral test as part of the training program. Shiably will draft a letter stating that application for reciprocity is denied, due to differences in licensing requirements.

V. Other Issues

A. Laws and Rules

- i. Schulte report- discussion
- ii. Resources to support Board positions/ laws
 - a. Survey of other state's licensing standards- discussion
 - b. Bullet point sheet- discussion
- iii. Options for law/ rule changes- discussion
- iv. Error in recent rule change related to supervisory credits- During a recent ND Admin rule change, the number of credits for renewal of Clinical Supervisor licensure was changed to 8 hours in section 4.5-02.1-04-04. The Board did not change the requirement from 10 hours to 8 hours in section 4.5-02.1-02.02. For renewal 8 credits are enforceable and the site and forms will be updated.
- v. Can college (degree related) courses count toward CE's?- Courses related to advancement of college degrees will be reviewed and considered on a case by case basis, as they have in the past. Individuals wishing to have specific courses counted for CE's should submit course information to the Board for consideration. No motion was made, this procedure was already in place and will continue to be.

B. Consortium question about asking trainees of treatment history- discussion

C. Gambling disorders and use of V-codes- discussion

D. Discussion of clinical training- direct and indirect time- discussion

E. Consortium site reviews- D. Davis has reviewed Dickenson, Jamestown and Fargo, and will bring the reports to the January 2015 meeting. A request was made by multiple sites to have a certificate issued by the Board, stating that they are licensed Consortiums. McClendon will look into options and report in January.

- i. Clinical Training Program – K. Miller, tabled until January meeting

F. Individual training plan policy- update to Board, no action taken.

G. Discussion of CEU programs under review

- i. Mental Health First Aid, approved for 8 CE's
- ii. Human Trafficking- tabled for further discussion
- iii. South Carolina Law Enforcement (FLETC) program- tabled for further discussion

H. Board Administration

- i. New logo
- ii. Website preview- Not all Board members have reviewed new site layout. The site will not “go live” until after the January meeting, if approved by the Board.
- iii. Board input needed on questions- discussion, not motions
- iv. Mailing address- **A motion was made that** new forms and new website reflect the mailing address of Project Solutions at 3022 West Saint Louis Street , Rapid City, SD 57702, (Davis motion/ Weishoff carried) Roll Call Vote –Spooner (y), Davis (y), Weishoff (y), Sorenson (y) and Dailey (y)
- v. Fee changes- form and web notice- The private practice application and licensure by initial or reciprocity rates were not changed online or on the forms after the July 1, 2014 rate change. The short pay will be discussed

at the January meeting. The web site and the current forms will reflect the current pricing immediately.

The next meeting is scheduled for January 16, 2015. Location will likely be on 17th floor conference room at the Capitol- confirm.

Adjourn

The meeting was adjourned at 12:00 pm

Respectfully submitted,

**Kristie Spooner
President
NDBACE**

**Deborah Davis
Vice President
NDBACE**

**Jody McClendon
Board Manager
NDBACE**