

**Final MINUTES - ND Board of Addiction Counseling Examiners  
July 11, 2014  
Sakakawea Rm., State Capitol, Bismarck, ND**

**Call to Order**

Board Chair, Kristie Spooner, called the meeting to order at 10:00 am.

**Present**

Board Members: Kristie Spooner, Tappen; Vicki Michels, Minot; Patti Senn, Fargo; Deborah Davis, Grand Forks; and Mary Tello-Pool, Bismarck.

Others: Nikki Owings; Jacinda Simmons; David Schaibley, Legal Counsel; Rodney Dimmer; and Lacreasha Graham, NDDMHSAS.

*{Laura Weishoff and Brietta Kidney absent}*

**Minutes**

**A motion was made** to approve the minutes of April 11, 2014. (Michels/Senn /carried) [Kidney and Weishoff absent]

**A motion was made** to approve the minutes of June 10, 2014. (Michels/Senn /carried) [Kidney and Weishoff absent]

**Financial Report**

For the 12 months ending June 30<sup>th</sup>, the Board has a net income of \$32,756.

**A motion was made** to approve the financial report. (Davis/Michels /carried) [Kidney and Weishoff absent]

**APT, Inc. Contract**

The Board received two other proposals besides APT, Inc. with the second RFP. The committee will meet today to evaluate the three proposals. The Board will have a special meeting to discuss the committee's evaluation. The deadline for completing the evaluation is July 16. The new contract will be announced by August 1.

**Disciplinary Action Update**

**R. Dimmer-Presentation of Book Review** – Dimmer discussed the book he read as part of his settlement agreement. His probation ends June 30, 2015. He still needs to complete 20 hours in dual relationship education and quarterly reports from his supervisor. A letter will be sent to Dimmer listing websites which have continuing education in dual relationships. **[Bd. Office]**

**V. Jones** – Her probation ends August 7, 2014. She has submitted the continuing education. The Board has not received a monthly report since May. The Board requests a report on the status of the relationship and a summary since May. **[Legal Counsel]**

**J. Wanzek** – Probation ends August 23, 2014. A letter will be sent that she still needs to submit 20 CE hours in dual relationships. **[Legal Counsel]**

**S. Meier** – Her reports are up-to-date.

**J. Miller** – License suspended to January 2015.

**S. Ewoniuk** – The Board has not yet received the required continuing education.

**B. Fetting** – There has been no response to the Board’s settlement agreement. Legal Counsel will follow-up. **[Legal Counsel]**

### **Complaints**

**L. Rasmusson - A motion was made** to dismiss the complaint. (Davis/Michels /carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Legal Counsel]**

**P. Quinn** – Tabled to special meeting to allow review by the Ethics Committee.

**Z. Nevland - A motion was made** to dismiss the complaint. (Senn/Davis/carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Legal Counsel]**

### **Ethics Correspondence**

**S. Phillips** - A letter will be sent reminding her to be more careful in her correspondence. **[Legal Counsel]**

### **Proposed Administrative Rules**

The Administrative Rules were effective July 1, 2014.

**CE Audit** – The Board will stop recording CE hours effective August 1, 2014 to begin the new audit process. A letter will be sent to all current licensees notifying them of the audit. The letter will include the section of the rules related to the audit. **[Bd. Office]**

### **Medication Assisted Trainees/Counselors**

The letter will be sent out to the director of each training program notifying them of the Board’s statement. **[Bd. Office]**

### **License/Registration Process**

The Board will ask at the next Training Coalition meeting if they can add questions about convictions and addiction to their application and a statement that the Board will request this on the initial application.

### **DSM-5 and ASAM Questions**

#### **Gambling Counseling**

The Board law is specific that Addiction Counselors can only treat addictions of chemical substance. LACs cannot diagnose or treat gambling addiction under the Board’s current law. Legal Counsel warns that gambling addiction could be added to the Board’s law if introduced in the next session by another party.

Legal will respond to Ms. Ruff’s inquiry about gambling addiction. **[Legal Counsel]**

### **Individual Training Plan Discussion**

The Board office will check to make sure all training forms only request the signature of the clinical training program director and not the clinical supervisor. **[Board Office]**

### **Application for License by Reciprocity**

**J. Cain - A motion was made** to deny the license by reciprocity because the academic requirements in South Dakota do not meet the Board’s requirements. (Tello-Pool/Senn /carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Legal Counsel]**

**K. Buckingham - A motion was made** to deny the license by reciprocity because the academic and testing requirements in Wyoming do not meet the Board’s requirements. (Tello-Pool/Senn /carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Legal Counsel]**

**A Cawvey - A motion was made** to deny the license by reciprocity because the academic requirements in Missouri do not meet the Board's requirements. (Tello-Pool/Senn /carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Legal Counsel]**

**Request for Individualized Training Plans**

**Misty Solberg – A motion was made** to accept the changes to her Individualized Training Plan. (Michels/Davis/carried) [Kidney and Weishoff absent] **[Bd. Office]**

**Request for Private Practice Registration**

**Mary Jo Clairmont-Hansen - A motion was made** to approve the private practice registration. (Michels/Davis/carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Legal Counsel]**

**Clinical Training Program Oversight Committee Update**

Davis will be reviewing three training programs this year.

**Other**

**Dickinson Training Program** – The Board discussed concerns received regarding training sites not being added. Davis will look into this on her site review. **[Davis]**

**Application for Initial Licensure**

**T. Losinski – A motion was made** to approve the initial license. (Michels/Senn/carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Bd. Office]**

**M. Siegert – A motion was made** to approve the initial license. (Michels/Senn/carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Bd. Office]**

**S. Nelson – A motion was made** to approve the initial license. (Michels/Davis/carried) (Roll Call Vote –Spooner (y), Davis (y), Senn (y), Michels (y), and Tello-Pool (y)) [Kidney and Weishoff absent] **[Bd. Office]**

**T. Brekke** – Tabled to the Board's special meeting. **[Bd. Office]**

**Next Meeting Date**

October 10, 2014    10:00 am    Sakakawea Rm, State Capitol

**Adjourn**

The meeting was adjourned at 1:00 PM.

**Respectfully submitted,**

**Kristie Spooner**  
President  
NDBACE

**Deborah Davis**  
Vice President  
NDBACE

**Nikki Owings**  
Executive Secretary  
NDBACE