

**MINUTES - ND Board of Addiction Counseling Examiners
January 10, 2014
Sakakawea Rm., State Capitol, Bismarck, ND**

Call to Order

Board Chair, Kristie Spooner, called the meeting to order at 10:08 am.

Present

Board Members: Kristie Spooner, Tappen; Vicki Michels, Minot; Patti Senn, Fargo (by phone); Laura Weishoff, Williston; Deborah Davis, Grand Forks; Brietta Kidney, Minot; and Mary Tello-Pool, Bismarck.

Others: Nikki Owings, Jacinda Simmons, and David Schaibley, Legal Counsel.

{Vicki Michels absent}

Minutes

A motion was made to approve the minutes of October 25, 2013. (Davis/Weishoff /carried)
[Michels absent]

{Michels present}

Financial Report

The renewal revenue is under budget because 65 have not renewed their license.

A motion was made to approve the financial report. (Tello-Pool/Kidney/unanimous)

Audit

The Schedule of Findings shows internal control weakness due to limited staff. No action necessary.

APT, Inc. Contract

A motion was made to work with the State Procurement Office to develop a Request for Proposal for management services. (Michels/Kidney/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))

2013-2015 Budget

A motion was made to approve the budget as amended without management fee being finalized. (Davis/Michels/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))

Complaints

B. McEwen – A motion was made to dismiss the complaint. (Tello-Pool/Davis/carried) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (abstains), Kidney (abstains) and Tello-Pool (y)) **[Legal Counsel]**

A. McCrea – A motion was made to dismiss the complaint. (Tello-Pool/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (abstains), Kidney (abstains) and Tello-Pool (y)) **[Legal Counsel]**

M. Lester – A motion was made to dismiss the complaint. (Tello-Pool/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (abstains), Kidney (abstains) and Tello-Pool (y)) **[Legal Counsel]**

L. Gillette - A motion was made to dismiss the complaint. (Tello-Pool/Michels/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Legal Counsel]

S. Ewoniuk – The Board requests more information her, results of her chemical dependency evaluation and urinalysis, and request her to have a letter from her supervisor explaining whether or not she has been in compliance sent to the Board.
[Bd. Office]

Disciplinary Action Update

J. Wanzek – She has a new supervisor, Brenda Owen, at ADAPT, Inc.

V. Jones – She has met the continuing education requirements. A report from her clinical supervisor is still needed for the past quarter.

R. Dimmer – A motion was made to remove his license from suspension, and require as a condition of probation: quarterly reports from his clinical supervisor; require him to read the book recommended by the psychologist in his evaluation, and provide a minimum 5 page written summary of the book including how it applies to his situation, and how he will use that information in the future, and that he should discuss his report before the Board at the April or July meeting. (Michels/Weishoff/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Legal Counsel]

S. Meier – Has met continuing education requirements. Reports are on time. Now working at Heartview with supervisor, Bruce Carlson.

A. Decker – Waiting for new quarterly report.

J. Miller – A motion was made to suspend to January 1, 2015 and during probation require quarterly reports from supervisor. (Michels/no second/defeated)

A motion was made to suspend for one year to January 1, 2015, and during 2-year probation he must be supervised by registered clinical supervisor with quarterly reports submitted to the Board, he must not have any further federal or state violations, provide reports from probation officer, and pay a \$1000 fine. (Michels/Kidney/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Legal Counsel]

Proposed Administrative Rules

A motion was made to approve the Administrative Rules draft and proceed with the promulgation process. (Michels/Weishoff/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Bd. Office]

Application for License by Reciprocity

Connie Mark - A motion was made to deny the application for license by reciprocity. (Weishoff/Michels/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Legal Counsel]

Milissa Marmon - A motion was made to deny the application for license by reciprocity. (Weishoff/Michels/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Legal Counsel]

Todd Sage - A motion was made to deny the application for license by reciprocity. (Weishoff/Michels/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))
[Legal Counsel]

Application for Initial Licensure

Michael Jones - A motion was made approve the application for initial licensure.
(Michels/Weishoff/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Carol Torgerson – A motion was made approve the application for initial licensure.
(Michels/Weishoff/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Michael Graner – A motion was made approve the application for initial licensure.
(Michels/Weishoff/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Angela Niffeneggar – She has 900 hours of training. The Board requests her to send proof of 500
additional hours of training. **[Bd. Office]**

Vicki Morgan – A motion was made deny the application for initial licensure because she does
not meet the academic requirements. (Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y),
Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))

Cara McClean - A motion was made deny the application for initial licensure because she does
not meet the academic and training requirements. (Michels/Davis/unanimous) (Roll Call Vote –
Weishoff (y), Spooner (y), Davis (y), Senn (y), Michels (y), Kidney (y) and Tello-Pool (y))

Academic Degree Requirement

Tabled to next meeting.

Application for Renewal of License

R. Dimmer – The Board lifted the suspension so the license can be renewed. **[Bd. Office]**

J. Miller – The Board will hold his renewal until he responds to settlement agreement.

Request for Waiver of Late Fee

Dina Padilla-Goodman - A motion was made to grant the request to waive the late fee.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Sharice Schalesky - A motion was made to deny the request to waive the late fee.
(Michels/Tello-Pool/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Non-renewed Licenses

To date, 65 licenses have not been renewed. 36 of those are 60 years of age or older.

Review of Forms

Tabled.

Letter from NDCOTC

The Board has acknowledged the issue. A representative of the NDCOTC will be invited to attend
the April meeting to discuss the issue further with the Board. **[Bd. Office]**

Correspondence Regarding Clinical Training

Megan Clinton – She doesn't have to register with the Board to do training at Grand Canyon
University.

Individualized Training Plans

Chase Rost – A motion was made to accept the Individualized Training Plan request.
(Weishoff/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Katie Brossart - A motion was made to accept the Individualized Training Plan request.
(Weishoff/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Clinical Training Program Oversight Committee Update

Spooner resigns. Davis will head the committee.

Clinical Supervision Registration

Heather Ibach - A motion was made to approve the clinical supervision registration.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Candace Ell - A motion was made to approve the clinical supervision registration.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Joshua Maynard - A motion was made to approve the clinical supervision registration.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

LaShai Pfeifer – She needs 5 more hours of continuing education in clinical supervision.
[Bd. Office]

Randi Berglund - A motion was made to approve the clinical supervision registration.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Roger Peet - A motion was made to approve the clinical supervision registration.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Darcy Olson - A motion was made to approve the clinical supervision registration.
(Michels/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (y) and Tello-Pool (y)) **[Bd. Office]**

Private Practice Registration

Nancy Brannan - A motion was made to accept the application for private practice registration.
(Tello-Pool/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (abstain) and Tello-Pool (y)) **[Bd. Office]**

Amy Nelson - A motion was made to accept the application for private practice registration.
(Tello-Pool/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (abstain) and Tello-Pool (y)) **[Bd. Office]**

Brietta Kidney - A motion was made to accept the application for private practice registration.
(Tello-Pool/Davis/carried) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (abstain) and Tello-Pool (y)) **[Bd. Office]**

Bob Hayes - A motion was made to accept the application for private practice registration.
(Tello-Pool/Davis/unanimous) (Roll Call Vote – Weishoff (y), Spooner (y), Davis (y), Senn (y),
Michels (y), Kidney (abstain) and Tello-Pool (y)) **[Bd. Office]**

Next Meeting Date

April 11, 2014 10 am Sakakawea Rm, State Capitol

Adjourn

The meeting was adjourned at 3:30 PM.

Respectfully submitted,

Kristie Spooner
President
NDBACE

Deb Davis
Vice President
NDBACE

Nikki Owings
Executive Secretary
NDBACE