

**MINUTES - ND Board of Addiction Counseling Examiners  
May 23, 2013  
Special Meeting  
Conference Call**

**Call to Order**

Board Chair, Vicki Michels, called the meeting to order at 9:00 am.

**Present**

Board Members: Vicki Michels, Minot; Kristie Spooner, Tappen; Deborah Davis, Grand Forks; Mary Tello-Pool, Bismarck; Patti Senn, Fargo; and Laura Weishoff, Williston.

Others: Nikki Owings, Jacinda Simmons, and David Schaibley, Legal Counsel.

*{Brietta Kidney absent}*

**Open Records Law**

The Ethics Committee will set up regularly schedule meetings to comply with the Open Records Law. The Board office will post the meetings and agendas with the Secretary of State's office.

**Disciplinary Action Update**

**R. Dimmer – A motion was made** to authorize Legal Counsel to send a letter to Dimmer's attorney stating the Board will keep the terms as originally offered in the settlement agreement. (Spooner/Davis/carried) (Roll Call Vote –Davis (y), Spooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Legal Counsel]**

**V. Jones – A motion was made** to authorize Legal Counsel to send a letter requesting she submit a sworn affidavit stating the current status of her relationship with the client. (Spooner/Davis/carried) (Roll Call Vote –Davis (y), Spooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Legal Counsel]**

*{Tello-Pool absent}*

**A. Johnson – A motion was made** the Board reviewed the investigation again and is reconfirming its last offer of settlement; the Board is not dismissing the complaint; the Board is willing to go through the hearing process if a settlement cannot be reached. (Senn/Weishoff/carried) (Roll Call Vote –Davis (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney and Tello-Pool absent] **[Legal Counsel]**

**Letter from ND Human Resource Management Services**

The Board will invite a representative to the July meeting for discussion with the Board. **[Bd. Office]**

**Clinical Supervision Registration**

**S. Dailey – Legal Counsel** will send a letter requesting she submit proof of her certification in South Dakota and the requirements for certification. **[Legal Counsel]**

*{Tello-Pool present}*

**Application for Initial Licensure**

**Z. Nevland – The Board** requests he complete a new application and have updated references submitted. **[Bd. Office]**

**Proposed Administrative Rules**

Tabled to July meeting.

**Adjourn**

The meeting was adjourned at 10:07 am.

**Respectfully submitted,**

**Vicki Michels  
President  
NDBACE**

**Kristie Spooner  
Vice President  
NDBACE**

**Nikki Owings  
Executive Secretary  
NDBACE**