

**MINUTES - ND Board of Addiction Counseling Examiners
October 12, 2012
Ft. Totten Room, State Capitol, Bismarck, ND**

Call to Order

Board Chair, Vicki Michels, called the meeting to order at 10:05 am.

Present

Board Members: Vicki Michels, Minot; Kristie Spooner, Tappen; Mary Tello-Pool, Bismarck; Oliver Buseth, East Grand Forks; Patti Senn, Fargo; and Laura Weishoff, Williston.

Others: Nikki Owings, Jacinda Simmons, and Bill Peterson, Legal Counsel.

{Brietta Kidney absent}

Minutes

A motion was made to approve the minutes of July 20, 2012. (Spooner/Buseth/carried) [Kidney absent]

Financial Report

The Board currently has a net income of \$2,400.

A motion was made to approve the financial report. (Weishoff/Spooner/carried) [Kidney absent]

Audit

The only mark on the Schedule of Findings was the segregation of duties. The Board has this on every audit due to have a small board office. No action necessary.

Complaints

N. Johnson – The Board will request a response from Johnson and also information regarding under what license she was providing anger management, if she had her LAC license displayed while practicing anger management, and if she has a private practice license for addiction counseling. **[Bd. Office]**

K. Snyder – The Board will request a response from Snyder. **[Bd. Office]**

P. Robillard - **A motion was made** to initiate disciplinary action based on the violation of the Code of Ethics Principle 7. (Senn/Tello-Pool/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent]

A motion was made to authorize Legal Counsel to offer her a settlement agreement. (Senn/Spooner/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[B. Peterson]**

Disciplinary Action Update

A. Johnson - **A motion was made** to amend the settlement agreement offer. (Spooner/Weishoff/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[B. Peterson]**

J. Wanzek – She is on probation. The Board is waiting for her continuing education and clinical supervisor reports.

M. Robertson – She is on probation. The Board is waiting for her continuing education and clinical supervisor reports.

V. Jones – The Board received information from her supervisor that she is still in the relationship noted in the original complaint. The Board will request a response to the supervisor’s report from Jones.

Administrative Rules Committee

The Board reviewed a draft of the Administrative Rules and made changes. The committee will have further discussion on the rules. The Board office will make formatting changes. The Board will also consider the definition of a client.

Application for Initial Licensure

J. Harrington - A motion was made to approve the application for licensure. (Spoooner/Tello-Pool/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

J. Tillisch - A motion was made to approve the application for licensure. (Spoooner/Tello-Pool/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

S. Schalesky - A motion was made to approve the application for licensure. (Spoooner/Tello-Pool/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

S. Dailey - A motion was made to approve the application for licensure. (Weishoff/Spoooner/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

Application for License by Reciprocity

R. Adams – A motion was made to deny the application for licensure because Washington’s laws do not meet North Dakota’s requirements for education. (Spoooner/Tello-Pool/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[B. Peterson]**

C. Sullivan – A motion was made to deny the application for licensure because Montana’s laws do not meet North Dakota’s requirements for education and training. (Spoooner/Tello-Pool/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[B. Peterson]**

Clinical Supervision Registration

C. McMillan – A motion was made to approve the application for clinical supervision registration. (Weishoff/Spoooner/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

M. Onungwe - A motion was made to approve the application for clinical supervision registration. (Weishoff/Spoooner/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

A. Reidy - A motion was made to approve the application for clinical supervision registration. (Spoooner/Buseth/carried) (Roll Call Vote –Buseth (y), Spoooner (y), Weishoff (y), Senn (y), Tello-Pool (y)) [Kidney absent] **[Bd. Office]**

{Tello-Pool absent}

Clinical Training Program Oversight Committee Update

The Dickinson Training Program needs to define their goals and objectives and update the organization chart. John Wiegler has recently taken over as director of the program and needs to submit the renewal application.

A motion was made to approve the Dickinson training program renewal pending the receipt of the application. (Weishoff/Buseth/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney & Tello-Pool absent] **[Bd. Office]**

A motion was made to approve the Fargo training program renewal. (Weishoff/Buseth/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney & Tello-Pool absent] **[Bd. Office]**

A motion was made to approve the James River training program renewal. (Weishoff/Buseth/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney & Tello-Pool absent] **[Bd. Office]**

Clinical Training Program Renewals

A motion was made to approve the Northwest training program renewal. (Senn/Buseth/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney & Tello-Pool absent] **[Bd. Office]**

A motion was made to approve the Red River training program renewal. (Senn/Buseth/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney & Tello-Pool absent] **[Bd. Office]**

A motion was made to approve the Missouri Valley training program renewal. (Senn/Buseth/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Senn (y)) [Kidney & Tello-Pool absent] **[Bd. Office]**

Other

The Board will send out information on the Prescription Drug Monitoring Program with license renewals next year as long as it is at no additional cost to the Board.

Board Appointments

Weishoff and Buseth are willing to sit for another term and are working with the Governor’s office on the paperwork.

Election of Officers

A motion was made to nominate Michels as President of the Board. (Spooner/Weishoff/carried) [Kidney & Tello-Pool absent]

A motion was made to nominate Spooner as Vice President of the Board. (Weishoff/Buseth/carried) [Kidney & Tello-Pool absent]

A motion was made to nominate Buseth as Treasurer of the Board. (Weishoff/Spooner/carried) [Kidney & Tello-Pool absent]

2013 Meeting Dates

January 11, 2013	10:00 am	Board Office
April 12, 2013	10:00 am	TBD
July 12, 2013	10:00 am	TBD
October 11, 2013	10:00 am	TBD

Adjourn

The meeting was adjourned at 2:39 PM.

Respectfully submitted,

**Vicki Michels
President
NDBACE**

**Kristie Spooner
Vice President
NDBACE**

**Nikki Owings
Executive Secretary
NDBACE**