

**MINUTES - ND Board of Addiction Counseling Examiners
July 20, 2012
Ft. Totten Room, State Capitol, Bismarck, ND**

Call to Order

Board Chair, Vicki Michels, called the meeting to order at 10:00 am.

Present

Board Members: Vicki Michels, Minot; Kristie Spooner, Tappen; Brietta Kidney, Minot; Mary Tello-Pool, Bismarck; Oliver Buseth, East Grand Forks; Patti Senn, Fargo; and Laura Weishoff, Williston.

Others: Nikki Owings, Jacinda Simmons, Bill Peterson, Legal Counsel, and Julie Smith (by phone).

{Tello-Pool absent}

Minutes

A motion was made to approve the minutes of April 13, 2012 pending the amendment of Senn's abstention from White's individualized training plan. (Kidney/Senn/carried) [Tello-Pool absent]

A motion was made to approve the minutes of April 25, 2012. (Kidney/Senn/carried) [Tello-Pool absent]

{Tello-Pool present}

Financial Report

The Board currently has a net income of \$12,000.

A motion was made to approve the financial report. (Spooner/Weishoff/unanimous)

Discussion with Julie Smith

Julie Smith expressed her concerns regarding the Fargo Training Program and her former employer. The Board advised her to contact the NDDMHSAS regarding her concerns. If she feels there are individuals practicing addiction counseling without a license, she should file a complaint with the Board.

Disciplinary Action Update

A. Johnson - A motion was made to accept her proposal for settlement. (Buseth/Spooner/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))

J. Wanzek – The Board is waiting to receive her signed settlement agreement.

M. Robertson –She has signed her settlement agreement.

V. Jones – No changes will be made to the proposed settlement agreement. **[B. Peterson]**

N. Johnson – She has paid the fine and signed the settlement agreement.

N. Johnson Complaint – The Board requests more information from the complainant; a copy of the police investigation, and a complaint from the client. **[Bd. Office]**

Self-Report of Possible Violation

M. Melgaard – A motion was made to dismiss the self-reported complaint. (Tello-Pool/Weishoff/carried) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (abstains), Senn (y), Tello-Pool (y))

Administrative Rules Committee

The committee continues to work on the Administrative Rules; tabled to next meeting.

Application for Initial Licensure

P. Robillard - A motion was made to approve the application for licensure. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

J. Schmalz - A motion was made to approve the application for licensure. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

J. Holt - A motion was made to approve the application for licensure. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

M. Wolfe - A motion was made to approve the application for licensure. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

R. Leier - A motion was made to approve the application for licensure. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

M. Burchill - A motion was made to approve the application for licensure. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

R. Williams - A motion was made to approve the application for licensure. (Kidney/Buseth/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

J. Young – A motion was made to deny the application for licensure because she does not meet the academic requirements and needs to take the IC & RC exam. (Spooner/Senn/ unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

L. Cameron - A motion was made to approve the application for licensure. (Kidney/Buseth/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

K. Sather - A motion was made to approve the application for licensure. (Senn/Weishoff/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

P. Winters - A motion was made to approve the application for licensure. (Buseth/Kidney/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y)) **[Bd. Office]**

Application for License by Reciprocity

T. Ochsner – A motion was made to approve the application for licensure. (Spooner/Buseth/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))
[Bd. Office]

P. Walker – A motion was made to deny the application for licensure because Michigan’s laws do not meet North Dakota’s requirements for training. (Tello-Pool/Weishoff/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))
[Bd. Office]

Request for Individualized Training Plan

A. Brown – A motion was made to approve the request for individualized training plan. (Spooner/Weishoff/ unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))
[Bd. Office]

J. Young - A motion was made to approve the request for individualized training plan. (Spooner/Senn/unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))
[Bd. Office]

Clinical Supervision Registration

A. Arnson – A motion was made to approve the application for clinical supervision. (Kidney/Buseth/ unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))
[Bd. Office]

Clinical Training Program Oversight Committee Update

The training program reviews in Jamestown, Dickinson, and Fargo will be completed in September.

Continuing Education

A. Shirkey - A motion was made to approve five hours of continuing education for ASL because it is not directly related to addiction counseling but it is helpful in an individual’s practice. (Spooner/Buseth/unanimous)
[Bd. Office]

Other

Ethical Violation - A motion was made to send a letter to the director of NWHSC and to specific LACs that it is a violation of Code of Ethics, Principle 8 to not report an ethical violation made by a LAC. (Spooner/Buseth/ unanimous) (Roll Call Vote –Buseth (y), Spooner (y), Weishoff (y), Kidney (y), Senn (y), Tello-Pool (y))
[Bd. Office]

Board Office – The Board wishes to look into getting bids from other management companies for Board office support. The Board stresses that they are happy with the Board office management but are concerned about their financial future.

Next Meeting Date

October 12, 2012 10:00 am Ft. Totten Rm., State Capitol

Adjourn

The meeting was adjourned at 12:45 PM.

Respectfully submitted,

**Vicki Michels
President
NDBACE**

**Kristie Spooner
Vice President
NDBACE**

**Nikki Owings
Executive Secretary
NDBACE**