

**MINUTES - ND Board of Addiction Counseling Examiners
April 13, 2012
Ft. Totten Room, State Capitol, Bismarck, ND**

Call to Order

Board member, Vicki Michels, called the meeting to order at 10:00 am.

Present

Board Members: Vicki Michels, Minot; Kristie Spooner, Tappen; Brietta Kidney, Minot; Mary Tello-Pool, Bismarck; Oliver Buseth, East Grand Forks; Patti Senn, Fargo.

Others: Nikki Owings and Jacinda Simmons

Absent

Laura Weishoff

Minutes

A motion was made to approve the minutes of January 13, 2012. (Spooner/Tello-Pool/carried)
[Weishoff absent]

A motion was made to approve the minutes of February 15, 2012. (Spooner/ Tello-Pool/carried)
[Weishoff absent]

A motion was made to approve the minutes of March 21, 2012. (Spooner/Buseth/ Tello-Pool/carried) [Weishoff absent]

Financial Report

Eight months into the new budget cycle, the Board is over budget on legal services. Other items are in line with the budget.

A motion was made to approve the financial report. (Senn/Buseth/carried) [Weishoff absent]

Transcript Review

K. Baumann – The course she took for ethics is ok. However, she still needs courses in basic counseling skills and group counseling. She is 5 hours short of the 32 hours required by the Board.

Request for Additional Training Site

Missouri Valley Addiction Counseling Training Program - A motion was made to approve the addition of New Freedom Center to the Training Program. (Tello-Pool/Kidney/Tello-Pool/carried)
[Weishoff absent] **[Bd. Office]**

Review of Training Hours

C. Torgerson – She needs to send an application for licensure before the Board can make a determination on her training hours. **[Bd. Office]**

Request for Individualized Training Plan

R. Williams – He must apply for training within a ND Training Program. The Board has no jurisdiction over his training in Minnesota. **[Bd. Office]**

A. White - A motion was made to deny the request to approve training for 550 hours because he is not licensed as a mental health professional. (Tello-Pool/Spooner/carried/Senn abstained)
[Weishoff absent] **[Bd. Office]**

Clinical Training Program Oversight Committee Update

The training programs in Jamestown, Dickinson, and Fargo will be reviewed beginning in June 2012.

Clinical Supervision Registration

S. Weisz – A motion was made to approve the application for clinical supervision.
(Spooner/Tello-Pool/carried) [Weishoff absent] **[Bd. Office]**

Complaints

A. Johnson – Tabled to conference call meeting.

J. Wanzek – Tabled to conference call meeting.

M. Robertson – Tabled to conference call meeting.

V. Jones – Tabled to conference call meeting.

Correspondence

J. Smith - A motion was made to request her to attend the July Board meeting to address her concerns to the Board. (Tello-Pool/Spooner/carried) [Weishoff absent] **[Bd. Office]**

NSF Charge

N. Johnson – Tabled to conference call meeting.

Application for License by Reciprocity

L. Ray – Tabled to conference call meeting.

K. Schulz – Tabled to conference call meeting.

Application for Initial Licensure

T. Bell - A motion was made to approve the application for licensure. (Spooner/Buseth/carried) [Weishoff absent] **[Bd. Office]**

Administrative Rules Committee

The committee will have a proposed draft for the July Board meeting.

Next Meeting Date

July 13, 2012 10:00 am Ft. Totten Rm., State Capitol

Adjourn

The meeting was adjourned at 12:20 PM.

Respectfully submitted,

Vicki Michels
President
NDBACE

Kristie Spooner
Vice President
NDBACE

Nikki Owings
Executive Secretary
NDBACE