

**MINUTES - ND Board of Addiction Counseling Examiners  
January 14, 2011  
Comfort Suites  
Bismarck, ND**

**Call to Order**

Vice President, Mike Froemke, called the meeting to order at 10:00 am.

**Present**

Board Members: Mike Froemke, Bismarck; Vicki Michels, Minot; Brietta Kidney, Minot; Kristie Spooner, Tappen; and Oliver Buseth, East Grand Forks.

Others: Nikki Owings, Jacinda Simmons, Bill Peterson – Legal Counsel, Matt Voorhees, Kirsten Franzen, Amber Bachwitz, Christy Anderson, and Kurt Snyder.

*[Anna Johnson and Mary Tello-Pool absent]*

**Minutes**

**A motion was made** to approve the minutes of October 8, 2010. (Michels/Buseth/carried)  
[Johnson & Tello-Pool absent]

**A motion was made** to approve the minutes of December 2, 2010. (Michels/Buseth/carried)  
[Johnson & Tello-Pool absent]

**Financial Report**

Everything is in line with the budget. The CD is at \$35,279.

**A motion was made** to approve the financial report. (Spooner/Kidney/carried) [Johnson & Tello-Pool absent]

**Prescription Drug Monitoring Program**

Snyder and Anderson requested the Board's support for SB 2151 which would allow licensed addiction counselors practicing in a licensed facility access to the prescription drug monitoring program.

**A motion was made** to write a letter of support for SB 2151. (Spooner/Buseth/carried) [Johnson & Tello-Pool absent] **[Bd. Office]**

**Complaints**

**L. Ray** – The Board has not heard back from the Minnesota Board. She is not currently licensed in North Dakota. Table to next meeting. **[Michels]**

**S. Meier** – **A motion was made** to enter Executive Session for attorney consultation. (Michels/Spooner/Roll Call Vote: Spooner – Y, Buseth – Y, Michels – Y, Froemke – Y, Kidney - Y/carried) [Johnson and Tello-Pool absent]

Executive session began 10:45 am. Present were: Michels, Buseth, Spooner, Froemke, Kidney, Peterson, Simmons, and Owings.

Executive session ended 10:55 am.

The Board will keep the original terms of the settlement agreement. **[Legal Counsel]**

**J. Creed** – Tabled to wait for the additional information the Board requested. **[Bd. Office]**

**L. Duckwitz** – Table for further discussion by the Ethics Subcommittee. **[Ethics Subcommittee]**

***Disciplinary Action Update***

**L. Simon** – No Board action required.

**L. Rasmussen** – No Board action required.

**S. Henshel** – No Board action required.

**Impaired Professional Program**

**Letter from Jane Kihl-Kippley** – The Board will request input from Mary Tello-Pool as the Nursing Board has a similar program. Michels will gather information from the Minnesota Board **[Tello-Pool & Michels]**

**Legislation**

**SB 2039** – No action necessary.

**SB 2040** – No action necessary.

**Legislative Management’s Tribal and State Relations Committee**

The committee would like a Native American appointed to the Board.

There will be a phone conference with Froemke, Tello-Pool, Michels and the Committee on January 19, 2011. The committee will report to the Board at its next meeting.

**[Froemke]**

**Clinical Training Program Oversight Committee Update**

Spooner will review the Missouri Valley and Northwest Training Programs in 2011.

**Clinical Training Program Renewal**

**A motion was made** to renew the Northeast, Missouri Valley and Northwest Training Programs through October 1, 2012. (Michels/Buseth/carried) [Michels abstains] [Johnson and Tello-Pool absent]

**Training Program Records Retention**

There is nothing in Law or Administrative Rules which dictates how long a training program must maintain training records.

**Administrative Rules Committee Formation**

Tabled to the next meeting.

**Application for Initial Licensure**

**M. Holkup** - **A motion was made** to approve the application for licensure. (Michels/Spooner/carried) [Johnson & Tello-Pool absent]

**K. Merkes** - **A motion was made** to approve the application for licensure. (Michels/Spooner/carried) [Johnson & Tello-Pool absent]

**R. Daigle** - **A motion was made** to approve the application for licensure. (Michels/Spooner/carried) [Johnson & Tello-Pool absent]

**[Bd. Office]**

**Request for Individualized Clinical Training Plan**

**L. Wesoloski** - **A motion was made** to grant the request for an individualized clinical training program. (Spooner/Buseth/carried) [Michels abstains] [Johnson & Tello-Pool absent]

**H. Ivy** - **A motion was made** to grant the request for an individualized clinical training program. (Michels/Spooner/carried) [Johnson & Tello-Pool absent]

**B. Field - A motion was made** to grant the request for an individualized clinical training program.  
(Kidney/Michels/carried) [Johnson & Tello-Pool absent] **[Bd. Office]**

**Clinical Trainee Registration**

**C. Beeler** – The Board cannot make any decision since she’s not applying for registration.

**Clinical Supervision Registration**

**C. Latella** – **A motion was made** to approve the application for clinical supervision.  
(Spooner/Buseth/carried) [Kidney abstains] [Johnson & Tello-Pool absent] **[Bd. Office]**

**H. Lider** - **A motion was made** to approve the application for clinical supervision registration.  
(Spooner/Buseth/carried) [Kidney abstains] [Johnson & Tello-Pool absent] **[Bd. Office]**

**Private Practice Registration**

**L. Weishoff** - **A motion was made** to approve the application for private practice registration.  
(Spooner/Michels/carried) [Johnson & Tello-Pool absent] **[Bd. Office]**

**Request for Continuing Education Approval**

**M. Lester** - **A motion was made** to grant 3 hours of continuing education and deny the hours for the Mandela Leadership course. (Spooner/Kidney/carried) [Johnson & Tello-Pool absent]  
**[Bd. Office]**

**Next Meeting Date**

April 8, 2011                      10:00 am                      Comfort Suites

**Adjourn**

The meeting was adjourned at 12:25 PM.

**Respectfully submitted,**

**Anna Johnson**  
**President**  
**NDBACE**

**Mike Froemke**  
**Vice President**  
**NDBACE**

**Nikki Owings**  
**Executive Secretary**  
**NDBACE**