



**Meeting Minutes**

**August 3, 2018 9:00am CST**

**Via Zoom**

**University of Mary**

**Boniface Hall #214**

**7500 University Drive**

**Bismarck, ND 58504**

The ND Board of Addiction Counseling Examiners held a board meeting on Friday, August 3, 2018. At the time this notice is being prepared, the governing bodies expect the agenda of its meeting to include the following topics:

**I. Call to Order: 8:07am**

Present via Zoom: Julijana Nevland, Kurt Snyder, Laura Weishoff, Marvis Doster, Tonya Sorenson, Megan Busch, Karin Walton and donna Schunneman. Absent: David Schaibley.

**II. Review of Meeting Minutes**

- A. June 29, 2018 – Reviewed and approval by all members present.
- B. July 20, 2018 – Reviewed and approval by all members present.

**III. Review of Financials**

- A. New Board Expenses – Megan Busch presented materials needed to be purchased by the Board for use as upcoming Board Assistant as of 9/1/18. Reviewed purchase of a laptop, laser printer, cell phone and phone plan from AT&T. Motion to pass these expenses by Julijana, second by Kurt Snyder. Roll Call: Marvis Doster – yes, Tonya Sorenson – yes, Karin Walton – yes, Julijana – yes and Kurt Snyder – yes. Motion passed.  
Megan is still reviewing options between Google Documents vs Basecamp. She will report at the next meeting her findings. Tabled.

**IV. Review of BACE Forms**

- A. **FAQs** – FAQs for the website were reviewed and discussed at length. Motion to pass these FAQs from Julijana Nevland. Kurt Snyder second the motion. No roll call needed at this time per Julijana Nevland. Julijana will update the FAQs and she will forward to the Board office for uploading to the BACE website.
- B. Julijana Nevland presented six forms for review at this time. Each new form was discussed at length and approved by the Board. Motion to pass these forms from Julijana Nevland. Megan Busch second the motion. Roll Call: Kurt Snyder – yes, Julijana Nevland – yes, Megan Busch – yes and Laura Weishoff – yes. Motion passed. Due to time constraints of today's meeting, it was agreed that another Special Meeting will be held next Friday, August 10, 2018 via Zoom to finish up the rest of the approval of the BACE forms.



**V. Complaint:**

- A. Rose Barasaba – Karin Walton updated the Board members about these complaints against Rose Barasaba. It was determined that no complaints have been made by her clients, only from Sara Steffan and Alex Vigil. Alex Vigil has made complaints against Jennifer Goldade #1508 and Mija Kundson-Hoge and Aston Andres #1793, reference their involvement with Rose Barasaba. It was determined that appropriate letters of complaint need to be shared with Jennifer Goldade and Aston Andres as they are named in the complaint from Alex Vigil. donna Schunneman will send out appropriate letters of complaint to Jennifer Goldade and Aston Andres for their responses. Karin Walton believes that this is a Volunable Adult Protection issue and there is no violation at this time. Rose Barasaba is under appropriate medical care. Motion to dismiss was made by Karin Walton. Julijana Nevland second the motion. Roll Call: Marvis Doster – Yes, Laura Weishoff- yes, Julijana Nevland – yes, Kurt Snyder – yes, Megan Busch – yes. Motion passed to dismiss the complaint against Rose Barasaba.

**VI. CEU Questions/Updates**

- A. Karin Walton had a few questions about the processes of evaluating CEUs. She discovered while review Tanner Grimsley’s audit for his CEUs, he had acquired 28 hours of CEUs in a 24 hour period. The Board agreed that we need to notify him and has him how he was able to obtain this within this period. donna Schunneman will draft a letter and have Karin Walton review prior to sending out this letter of explanation.

**VII. Adjourn at 12:07pm**

*Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body’s discussion will be limited to the topics and executive sessions listed above.*

Respectfully submitted,

Julijana Nevland  
Board Chair  
NDBACE

Kurt Snyder  
Vice Chair  
NDBACE

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Kurt Snyder, Vice Chair