



## MEETING MINUTES

Friday, July 20, 2018  
8:30am CST

Capitol Building  
Red River Room  
600 E. Boulevard Ave.  
Bismarck, ND 58505

The ND Board of Addiction Counseling Examiners will be holding a board meeting on Friday, July 20, 2018. At the time this notice is being prepared, the governing bodies expect the agenda of its meeting to include the following topics:

**I. Call to Order: 8:33am**

Present in person: Julijana Nevland, Tonya Sorenson, Kurt Snyder, Megan Busch, Marvis Doster, David Schaibley and Denae Johnson.

Public visitors: Paige Robillard, Ty Thompson, Christy Anderson, MarJean Schwehr, Jacob Reinarts, and Jessica Brewster.

Via Phone: Kathleen Tillman and Leah Venable

**II. Review of Meeting Minutes**

- A. April 20, 2018 – Reviewed and discussed. Motion was made by Julijana Nevland to approve the minutes, Kurt Snyder seconded the motion. Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.

**III. Financials (PSI)**

- A. Financial Reports – Leah Venable updated the Board; Motion made by Kurt Snyder to approve the financials; Julijana Nevland seconded the motion; Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.
- B. \*Review of Contract update – The Board offered to “Mutually Agree to Terminate” the contract effective August 31, 2018. Kathlene Thurman with Project Solutions Inc. accepted the agreement on behalf of Project Solutions Inc.

**IV. Discipline File Updates (PSI)**

- A. Ty Thompson – Documents were resubmitted on letterhead by supervisor. Disciplinary agreement will continue from May 2017 to May 2019 with continued quarterly reports.



- B. Paige Robillard – Brought in copies all reports, copies of CEU's, will have 4<sup>th</sup> and final report coming up. Motion was made by Julijana Nevland made motion to release Paige's probation as long as last report is made, Tonya Sorenson seconded the motion. Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.
- C. Shannon Wansvick - Closed
- D. Geoff Hunt
- E. Bill Marsh – mail returned

**V. Complaints**

- A. Rose Basaraba – Tabled for next meeting
- B. Robyn FLye – Reviewed and discussed. Motion made by Julijana Nevland to dismiss allegations; Tonya Sorenson seconded the motion; Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.
- C. Brenda Owens – Reviewed and discussed. Motion made by Julijana Nevland to dismiss allegations; Tonya Sorenson seconded the motion; Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.
- D. MarJean Schwehr – Reviewed and discussed with Ms. Schwehr present. Tonya Sorenson made the motion to dismiss allegation on the grounds Ms. Schwehr completes 3 additional CEU hours on professional boundaries by end of 2018 and written explanation of what she learned. Marvis Doster seconded the motion. Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – recused himself; Megan Busch – yes; Marvis Doster – Yes; motion carried.
- E. Christy Anderson – Reviewed and discussed with Ms. Anderson present. Tonya Sorenson made the motion to dismiss allegations against Ms. Anderson; Marvis Doster seconded the motion; Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – recused himself; Megan Busch – yes; Marvis Doster – Yes; motion carried.
- F. TAAP – responded to letter
- G. Heartview – responded to letter

**VI. Application and Practice Issues**

- A. LAC Applications approved under chair authority include:
  - 1. Samantha Cottingham
  - 2. Thomas Frei
  - 3. Mandy Hofland
- B. Private Practice
  - 1. Erin Grahn – Marvis Doster discussed and recommended approval. Marvis Doster motioned to approve private practice, Julijana Nevland seconded the motion; Roll call vote: Julijana Nevland –



yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.

2. Carol Torgerson – Kurt Snyder made motion to approve private practice, Tonya Sorenson seconded the motion; Roll call vote: Julijana Nevland – yes; Tonya Sorenson – yes; Kurt Snyder – yes; Megan Busch – yes; Marvis Doster – Yes; motion carried.

**VII. Old Business**

- A. Review of BACE forms – most forms reviewed due to time constraints tabled additional forms for special meeting to be determined later in the meeting.

**VIII. Legislature**

- A. Legislative updates – Jacob Reinarts – Chair of Coalition of Consortiums – A brief Q&A was done.

**IX. New Business**

- A. Academic Review Committee – Jim Renner will work to form a committee to review.
- B. A special meeting on August 3, 2018 from approximately 9am to 11am to review rest of the BACE forms, Rose Basaraba, and any other information that may become available.

**X. Adjourn: 3:16pm**

*\*Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above.*

Respectfully submitted,

Julijana Nevland  
Board Chair  
NDBACE

Kurt Snyder  
Vice-Chair  
NDBACE

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Kurt Snyder, Vice-Chair